Annual Assessment Guidelines

Subject: English

Class: 7

Assessment guidelines for conducting annual examinations 2024 for the secondary level education institutions

1) The annual assessment of classes 6, 7, 8, and 9 will be done through written examinations based on the National Curriculum 2022 of NCTB.
2) The annual assessment format for classes 6, 7, 8, and 9 will comprise both summative and continuous assessment.
3) Out of 100 marks allocated for the assessment of each subject, the summative assessment will carry 70% weightage while the continuous assessment will carry the rest 30%.
4) For each subject, the annual summative assessment will be carried out through a written examination of 100 marks. The marks obtained out of 100 marks written examination will be converted to 70 marks and, these marks will be combined with the marks obtained from the continuous assessment having 30 marks to calculate the subject-wise result out of a total of 100 marks.
5) a) The continuous assessment as outlined in the subject-wise guidelines must be completed in each education institution before the annual examination.
   b) All records of students' performances in the continuous assessment must be gathered and stored properly.
   The subject wise guidelines for conducting continuous assessments must be followed properly.
6) The total time allocated for conducting the summative examination including the objective part will be 3 hours.
7) The subject teachers will develop the question papers for the subjects they teach following the sample questions provided by the Ministry of Education for conducting annual examination while ensuring due level of confidentiality.
8) The Heads of concerned institutions in collaboration with the subject teachers will take required measures for conducting annual examinations and ensure due level of confidentiality.
9) Teachers who develop the questions/test items are also responsible for providing the sample answers to the open ended and/or more subjective type test task.
10) The schools will provide answer scripts for students to write their answers in the summative examinations. However, no separate OMR sheets/answer scripts will be provided for the objective items. Students will have to write the answers to the objective items in their answer scripts.
11) Assessments for the specialised subjects under Madrasah and Vocational steams will be held in the same method as they were conducted before.
12) Assessments of all subjects of class 10 will be held in the same method as they were conducted before.

Subject-wise guideline for conducting annual summative assessments for the academic year 2024

Subject: English

Class: 7

(a) Guidelines for developing questions

1. Questions should be based on the competencies/skills and knowledge focused in the experiences of the NCTB textbooks as prescribed by the syllabus outlined in this guideline.
2. Questions on reading and grammar must be set from the unseen texts which should similar to the relevant texts given in the textbooks in terms of level of difficulty, genre and style.
3. Tasks for writing part need to be set considering the type of writing students have done in the classroom. However, no writing tasks/topics should be copied from the textbook while setting questions.
4. Question setters need to provide the sample answers and rubrics for marking the essay type/open ended writing tasks.

(b) Syllabus for annual examination 2024

Experience	Title	Pages
8	Heroes of Bengal	76-83
12	Subha's Promise	113-125
13	Be the Best of Whatever You are	126-134
14	Our Language Movement	135-148
15	Writing with a Purpose	149-154
16	As You Like It	155-168

(c) Assessment format

Learners will be assessed on both continuous and summative assessments. However, the formative and summative parts of assessment will carry the weightage as shown below-

Continuous	Summative
30%	70%

(d) Continuous assessment: Task type and marks distribution

Teachers must give prior notifications to students explaining the details of when and how the continuous assessments will be conducted.
Teachers must select the mentioned items for CA from the given syllabus.
The concerned teachers also have to keep a record of students' performances in various Continuous Assessment tasks and compile the final grades for the Continuous Assessment part obtained by each student by the end of the year.

Name of Items/Tasks	**Marks allocated**
Home work: As specified by the teacher	10
Classwork (individual or group works, completing tables/charts/flowcharts etc. as given in the relevant Experiences (see the syllabus in section B) of the textbook	10
Project work/Assignments as specified in the relevant Experiences (see the syllabus in section B) of the textbook	10
Total	**30**

(e) Summative assessment: Task type and marks distribution

Type of Examination: Written

Full Marks: 100 Time: 3 hours

Skills/Competencies covered	**Type of Test Tasks/Items**	**Number of Items**	**Total marks**
Reading (30 marks) Items will be set from two unseen passages	MCQ	5	1x5 = 5
	Short answer questions	5	2x5= 10
	True/False (	5	2x5= 10
	Matching	5	1x5= 5
Appreciating Poems (10 marks)	Short answer questions	5	2x5= 10
Grammar (30 marks)	Gap filling with Right forms of verbs	10	0.5x10= 5
	Identifying and using tenses	5	2x5= 10
	Gap filling with prepositions	10	0.5x10= 5
	Connecting sentences with conjunctions	5	1x5 = 5
	Changing voice of (five) sentences in a given passage	5	1x5 = 5
Writing (35 marks)	Writing informal letters	1	10x1=10
	Writing formal letters	1	10x1= 10
	Writing conversations	1	10x1= 10

Total		**100**

N.B. *Question setters may include alternative items of similar nature and level of difficulty to give options for the candidates to choose from. For example, in the writing part, there could be two (02) topics for each type of tasks. Thus candidates will have the flexibility to choose any one out of the three tasks.*

(f) Sample question for the written test as per the prescribed format

This is a sample question paper. In the light of this sample question paper, you will prepare the question paper for the subject you teach. In no way can this sample question paper be used or copied exactly when setting your own question papers.

Annual Summative Assessment-2024
Sample Question
Subject: English
Grade: Six

Time: 3 hours **Marks: 100**

Part A: Reading

1. Read the text about Victory Day in Bangladesh and answer the questions that follow:

16 December is celebrated as the Victory Day in Bangladesh. This day marks the end of the Liberation War in 1971 when Bangladesh gained victory. The war started at lasted for nine long months. The people of Bangladesh fought bravely for their freedom, facing many hardships during this time.

The war began because the people of Bangladesh, then called East Pakistan, wanted to be free from the unfair treatment by the rulers of West Pakistan. The leaders of East Pakistan demanded independence, and when their demands were ignored, the people rose up to fight for their rights.

During the war, many people lost their lives, but the people of Bangladesh never gave up. They were determined to be free. The freedom fighters fought against the Pakistani forces. Finally, on 16 December 1971, the Pakistani army surrendered, and Bangladesh became an independent country.

Every year, Victory Day is celebrated with great pride and joy. People remember the brave freedom fighters who sacrificed their lives for the country's independence. The national flag is hoisted, and various events are organized to honor the heroes of the war. The day is a reminder of the courage and determination of the people of Bangladesh and their love for their motherland.

A. Choose the best answer from the alternatives: **1x5=5**

i. What is celebrated on 16 December in Bangladesh?
   a) Independence Day
   b) Victory Day

c) Martyrs' Day
d) Language Movement Day

ii. How long did the Liberation War last?
a) Six months
b) One year
c) Nine months
d) Three months

iii. What was Bangladesh called before its independence?
a) West Pakistan
b) India
c) Bengal
d) East Pakistan

iv. What happened on 16 December 1971?
a) The war began
b) The Pakistani army surrendered
c) The Indian army invaded
d) Bangladesh was divided

v. People remember the brave freedom fighters because they -
a) sacrificed their lives
b) fled away from battle field
c) did not go to the battle field
d) thought for their betterment

B. Write answers to the following questions **2x5=10**

a) What is Victory Day, and why is it important in Bangladesh?
b) Why did the people of East Pakistan want independence?
c) When did the war end?
d) How did the people of Bangladesh fight for their freedom during the Liberation War?
e) How do people in Bangladesh celebrate Victory Day each year?

2. Read the dialogues from Act II, Scene II of 'As You Like It' and answer the questions that follow:

[Enter DUKE FREDERICK with Lords]

DUKE FREDERICK: Is it really possible that no one saw them leave? It can't be true—some of my men must have helped them or allowed them to escape.

FIRST LORD:I haven't heard of anyone who saw her leave. The ladies who serve her saw her in bed, but early in the morning, they found her bed empty.

SECOND LORD: My lord, the rude clown, who you used to laugh at, is also missing. Hesperia, the princess's maid, said she secretly overheard your daughter

and her cousin praising the young man who recently defeated the strong wrestler Charles. She thinks that wherever they've gone, that young man is likely with them.

DUKE FREDERICK: Send for his brother; bring that young man here. If he's not around, bring his brother to me; I'll make him find his brother. Do this quickly, and don't stop searching until you bring back these foolish runaways.

a) Read the statements and write whether they are true or false. If false, give the correct answer. 2x5=10

i) Duke Frederick is certain that no one in his court helped the girls escape.
ii) The ladies who serve Celia saw her in bed before she disappeared.
iii) Hesperia is the maid of Duke Frederick.
iv) The young man who defeated the wrestler Charles is believed to be with Celia and Rosalind.
v) Duke Frederick orders the Lords to bring the young man directly to him.

b) Read the dialogues again and match column A with column B 1x5=5

Column A	Column B
a) Duke Frederick cannot believe that	i. found her bed empty.
b) The ladies serving Celia	ii. no one in his court saw the girls leave.
c) The clown who Duke Frederick used to laugh at	iii. praising the young man who beat Charles
d) Hesperia overheard Celia and Rosalind	iv. And bring back who have escaped
e) Duke Frederick orders his men to search	v. has also gone missing.

<u>Part B:</u> Appreciating Poems

3. Read the following poem and answer the questions that follow: 2x5=1

A Dream Within a Dream

By Edgar Allan Poe

Take this kiss upon the brow!
And, in parting from you now,
Thus much let me avow—
You are not wrong, who deem
That my days have been a dream;
Yet if hope has flown away
In a night, or in a day,
In a vision, or in none,
Is it therefore the less gone?

All that we see or seem
Is but a dream within a dream.

a) What does the speaker say about their days in the poem?
b) What does the speaker question about hope in the poem?
c) What does the speaker think about the nature of reality?
d) What is the poem's main idea about dreams?
e) What does the speaker say about the kiss at the beginning of the poem?

Part C: Grammar

4. Read the following passage and rewrite it using the right forms of verbs. 0.5x10=5

Rahul wakes up early every morning. He starts his day by brushing his teeth and (a) ___ **(eat)** a healthy breakfast. Yesterday, he (b) ___ **(eat)** pancakes with honey. After breakfast, he (c) ___ **(go)** to school where he (d) ___ **(learn)** many new things. In the afternoon, Rahul and his friends often (e) ___ **(ride)** their bicycles. His friends (f)___ **(feel)**happy when he joins them. In the evening, Rahul (g) ___ **(finish)** his homework and reads a book before dinner. He (h)___ **(read)** the same book for a few days now. After dinner, he (i)___ **(watch)** TV with his family. In sum, he (j) ___ (maintain) daily routine.

5. Read the sentences below and write the name of the tense in Column A. Then write a new sentence using the same tense in Column B. 2x5=10

a) Yesterday, I witnessed an extraordinary cricket match.
b) It was exciting to finally see that it came together.
c) We have been planning to enjoy this match day for weeks.
d) By the time, I have already prepared snacks for everyone.
e) From the beginning, I had been hoping for a close game.

Column A (Name of the tense)	Column B(New sentence)
1.	a.
2.	b.
3.	c.
4.	d.
5.	e.

6. Read the following passage and fill in gaps with the appropriate Preposition from the table. 0.5x10=5

One way to start improving your heart health immediately is to eat more vegetables and fruit. Along with their great taste and versatility, vegetables and fruit offer a host (a) — heart-healthy nutrients. Many vegetables and fruit are particularly rich (b) — vitamin C and in beta-carotene, which is a form (c) — vitamin A. These work as antioxidants in your body, helping to slow (d) — or prevent atherosclerosis by reducing the build up of plaque from cholesterol and other substances (e) — the arteries.

7. Read the sentences. Connect them using ‘and’, ‘but’, ‘because’, ‘or’, ‘as well as’. **1x5=5**

(a) Pahela Boishak is celebrated with vibrant processions. It marks the Bengali New Year with great enthusiasm. (b) The festival is celebrated across Bangladesh. It symbolizes the beginning of the new year and the hope for prosperity and success. (c) People dress in colorful outfits for Pahela Boishakh**.** The festival also includes traditional foods and sweet treats like pithas. (d) The streets come alive with festivities. Various stalls sell handicrafts and local cuisine.(e) On Pahela Boishakh, people celebrate with colorful parades and traditional music. They may choose to attend cultural performances and fairs.

8. Read the text and change the underlined parts to passive forms. **1x5=5**

Early rising is a habit that benefits individuals in various aspects of life.(a) <u>Morning workouts can boost metabolism</u>, enhance cardiovascular health, and improve muscle tone.(b) <u>The tranquility of the early morning provides a peaceful environment</u> for self-reflection and contemplation. (c) <u>This quiet time allows folks to make positive intentions</u> for the day, generating a sense of awareness that can reduce stress and anxiety.(d) <u>The stillness of the early hours gives a mental sanctuary, clarity of thoughts, and emotional balance</u>. Early rising is closely linked to heightened productivity. The early morning hours are often free from distractions, allowing individuals to focus on important tasks without interruption. Therefore, (e) <u>early risers exhibit better time management skills</u>, as they have a plan for a day’s responsibilities.

Part D: Writing

9. Suppose, you are Julia. Your friend Habib has got award in a music competition. Write a letter thanking him for his achievement. In writing, focus should be on heading, greeting, body, closing and signature. **10**

10. Suppose, you are Labib. You want to join a cricket club. But you don’t know much about how to become a member.

Now, write a letter to the authority asking for some important information regarding the membership of the club. **10**

11. Suppose, you are Kabir and Swapan is your classmate. You are the students of class Seven. Your English teacher has given you a home work to write on the recent flood in Bangladesh. Now, write a conversation between you and your classmate about the cause and effect of the recent flood and what can be done to address the problem of flooding. **10**

(g) Answers to the objectively marked questions

Answer to question 1.A

i. b)
ii. c)
iii. d)
iv. b)
v. a)

Answer to question 1.B

a) 16th December is observed as our Victory Day. This day is important because Bangladesh won its victory on this day.
b) The people of East Pakistan wanted independence to become free from the unfair treatment by the rulers.
c) The war ended on 16th December 1971.
d) The people of Bangladesh fought bravely for the freedom during the liberation war.
e) Every year on 16 December people observe the day to pay honour to the heroes.

Answer to question 2.A

i. False, Duke Frederick believes that there must be some men who helped the girls escape.
ii. True
iii. False, Hesperia is the princess' maid.
iv. True
v. False, Duke Frederick asks to call the brother of the Youngman.
vi.

Answer to question 2.B

a) + ii
b) + i
c) + v
d) + iii
e) + iv

Answer to question 3. (sample)

a) The speaker says that their days are like dreams.

Answer to question 4

Rahul wakes up early every morning. He starts his day by brushing his teeth and (a) **(eating)** a healthy breakfast. Yesterday, he (b) **(ate)** pancakes with honey. After breakfast, he (c) **(went)** to school where he (d) **(learnt)** many new things. In the afternoon, Rahul and his

friends often (e) **(ride)** their bicycles. His friends (f) **(feel)** happy when he joins them. In the evening, Rahul (g) **(finishes)** his homework and reads a book before dinner. He (h) **(has been reading)** the same book for a few days now. After dinner, he (i) **(watches)** TV with his family. In sum, he (j) (**maintains**) daily routine.

Answer to question 5

Column A (Name of the tense)	Column B(New sentence)
1. Past simple	a. I watched a movie last night.
2. Past progressive	b. I was sitting next to my cousins in the theatre. .
3.	c.
4.	d.
5.	e.

Answer to question 6

One way to start improving your heart health immediately is to eat more vegetables and fruit. Along with their great taste and versatility, vegetables and fruit offer a host (a) <u>of</u> heart-healthy nutrients. Many vegetables and fruit are particularly rich (b) *in* vitamin C and in beta-carotene, which is a form (c) <u>of</u> vitamin A. These work as antioxidants in your body, helping to slow (d) <u>down</u> or prevent atherosclerosis by reducing the build-up of plaque from cholesterol and other substances (e) <u>in</u> the arteries.

Answer to question 7

(a) Pahela Boishakh is celebrated with vibrant processions. It marks the Bengali New Year with great enthusiasm.

Pahela Boishakh is celebrated with vibrant processions because it marks the Bengali New Year with great enthusiasm.

Answer to question 8

Early rising is a habit that benefits individuals in various aspects of life. (a) <u>Morning workouts can boost metabolism</u>, enhance cardiovascular health, and improve muscle tone.(b) <u>The tranquility of the early morning provides a peaceful environment</u> for self-reflection and contemplation. (c) <u>This quiet time allows folks to make positive intentions</u> for the day, generating a sense of awareness

<u>(a) Metabolism can be boosted by morning workout.</u>
<u>(b) A peaceful environment is provided by the tranquillity of the early morning.</u>
<u>(c) Folks are allowed by this quiet time to make positive intentions</u>

(h) Rubrics for marking items 9-11

For questions 9-11 learners should strictly follow the textbook to develop their writing on different issues.

Rubrics for marking item no 9: Writing an informal letter

CATEGORY	**4**	**3**	**2**	**1**
Salutation, Closing and Format	Salutation and closing and the use of informal tone, and proper format. (have no errors)	Salutation and closing and the use of informal tone, and proper format. (have 1 error)	Salutation and closing and the use of informal tone, and proper format. (have 2 errors)	Salutation and closing and the use of informal tone, and proper format. (have more than 2 errors)
	6	4	3	2
Body	Ideas are expressed in a clear and organized fashion. It is easy to figure out what the letter is about.	Ideas are expressed in a pretty clear manner, but the organization could have been better.	Ideas are somewhat organized, but were not very clear. It takes more than one reading to figure out what the letter is about.	The letter seems to be a collection of unrelated sentences. It is very difficult to figure out what the letter is about.

Rubrics for marking item no 10: Writing a formal letter

CATEGORY	**4**	**3**	**2**	**1**
Salutation, Closing and Format	Salutation and closing and the use of formal tone, and proper format. (have no errors)	Salutation and closing and the use of formal tone, and proper format. (have 1 error)	Salutation and closing and the use of formal tone, and proper format. (have 2 errors)	Salutation and closing and the use of formal tone, and proper format. (have more than 2 errors)
	6	4	3	2
Body	Ideas are expressed in a clear and organized fashion. It is easy to figure out what the letter is about.	Ideas are expressed in a pretty clear manner but the organization could have been better.	Ideas are somewhat organized, but were not very clear. It takes more than one reading to figure out what the letter is about.	The letter seems to be a collection of unrelated sentences. It is very difficult to figure out what the letter is about.

Rubrics for marking item no 11: Writing a conversation

CATEGORY	**4**	**3**	**2**	**1**
Greeting, Closing Addressing	Informal addressing/greetings and closing have no errors in using informal tone	Informal addressing/greetings and closing using informal tone. (with a few errors)	Informal addressing/greetings and closing using informal tone. (with some errors)	Informal addressing/greetings and closing using informal tone. (with many errors)
Idea	Ideas are expressed in a clear and organized fashion. Used necessary features of turn taking and fillers.	Ideas are expressed in a clear and organized fashion. Used necessary features of turn taking and fillers. (with a few errors)	Ideas are somewhat organized, but were not very clear. It took more than one reading to figure out what the conversation is about. (with some errors)	The conversation seems to be a collection of unrelated sentences. It is very difficult to figure out what it is about. (with many errors)